

## Project Facilitator

### KEY SELECTION CRITERIA

Central Office: Level 2, 39 East Street, Rockhampton, QLD, 4700

Telephone Number: 4994 1644



Project Facilitator	
<b>Experience</b>	Minimum Certificate IV in Education, Youth Work, Counselling and or Training Minimum of two years of experience working with children and their families Essential: Experience working with vulnerable youth
<b>KSC 1</b>	High level communication skills (both written and verbal) and the ability to build rapport and adapt skills according to the audience or target group involved
<b>KSC 2</b>	Ability to provide high quality customer service to internal and external stakeholders
<b>KSC 3</b>	Excellent time management and organisational skills
<b>KSC 4</b>	Demonstrated experience in group facilitation and public speaking
<b>KSC 5</b>	Demonstrated experience and knowledge in Microsoft Office Products & general office equipment
<b>KSC 6</b>	Demonstrated competency in entering information into databases
<b>KSC 7</b>	Demonstrated ability to contribute to positive workplace culture and practices
<b>KSC 8</b>	Current Queensland open driving licence is desirable Working with Children Check clearance is mandatory Working with Persons with Disability Check clearance is mandatory