

Counsellor

Darling Downs Office

632 Ruthven Street, Toowoomba, QLD, 4350

Tel: (07) 4646 2899



Carers Queensland provides a range of support services to caring families and aims to improve the quality of life for all caring families throughout Queensland.

The person who is successful in this position needs to share the values and philosophies of Carers Queensland and fulfil all legal and statutory requirements associated with this role.

Counsellor	
Reports to	Team Leader, Darling Downs
Direct reports	Nil
Indirect reports	Nil
Hours of employment	32 hours per week contracted to 30 June 2018
Salary Award Level	Level CSW5.1 of the Transitional Pay Equity Order (TPEO) dated 1 December 2012 (\$38.88 per hour, \$77,073.17 per annum pro rata)

1. Purpose of the Position

To offer counselling to unpaid Carers across the region within the program guidelines by face-to-face, telephone or therapeutic group methods.

2. Main Activities

- Conduct face to face and or telephone counselling as appropriate
- Conduct therapeutic groups and facilitate workshops such as Self Care and Young Carer workshops
- Assist carers to clarify and identify concerns and assist those to problem solve
- Counselling may focus on emotional support, bereavement and grief, transitional support (e.g. care recipient moving to a residential care facility or to another primary carer) or family counselling
- Counselling may be required for aged carers, carers in rural and remote areas, Indigenous and Torres Strait Islander carers and those from culturally and linguistically diverse backgrounds (CALD)
- The counsellor may be required to refer a carer to other counsellors or specialists that specialise in counselling for drug and alcohol, children, mental health and other needs as required
- Actively market and promote the program throughout the region, including promotional and networking meetings
- Meet all reporting requirements including regular input into Carers Queensland's database for statistical information and case notes
- Provide regular reports to the Team Leader as required
- Actively contribute to a positive team culture
- Meet funding body targets
- Work closely with all other members of the team to ensure cross referrals and a holistic approach to carer support
- Other duties as directed by the Team Leader

3. Performance targets

Performance targets will be determined by the Team Leader in consideration of the following:

- Requirements of the funding body
- Consistency with Carers Queensland Strategic Plan and the Operational Plan

4. Grading level

- CSW5.1 (\$38.88) of the 'Transitional Pay Equity Order' (TPEO) dated 1/12/2012